



Board of Education Agenda

Wednesday, May 18, 2022



RIALTO

UNIFIED SCHOOL DISTRICT
BRIDGING FUTURES THROUGH INNOVATION

Mission

The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

Board of Education

Mr. Edgar Montes, President

Mrs. Stephanie E. Lewis, Vice President

Mrs. Nancy G. O'Kelley, Clerk

Mr. Joseph W. Martinez, Member

Ms. Dina Walker, Member

Julian Hunter, Student Member

RUSD Superintendent

Dr. Cuauhtémoc Avila

Front Cover Picture:

Emma Frayer, Curtis Elementary School second-grade student, speaks through her art, and her teacher, **Dr. Tiwana Boatwright**, helps everyone listen! Emma, pictured working on one of her drawings, is an autistic student who excels at art. For Autism Awareness Month in April, Dr. Boatwright helped put together a bulletin board of Emma's artwork in the school's main hallway. The board featured more than two dozen pieces of Emma's amazing artwork and received rave reviews from students and staff! Great job, Colts!

RIALTO UNIFIED SCHOOL DISTRICT
Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California

EDGAR MONTES
President

NANCY G. O'KELLEY
Clerk

DINA WALKER
Member



STEPHANIE E. LEWIS
Vice President

JOSEPH W. MARTINEZ
Member

JULIAN HUNTER
Student Board Member

CUAUHTÉMOC AVILA, Ed.D.
Superintendent

IMPORTANT PUBLIC NOTICE

Our Board Meetings have returned to in person attendance, with limited accommodations for those members of the community who wish to make public comments.

Board Meetings continue to be available to the public via YouTube stream.

For those that wish to participate in the meeting and/or make public comments, please follow the steps below:

- **To access the Board Meeting via live stream, go to “Our Board”, scroll down to “Board Meeting Videos” and click play.**
- **To access the meeting agenda, visit our website and click on “Our Board”, then scroll down to “Agendas and Minutes”.**
- **To make public comments, please arrive five minutes prior to the school Board meeting to allow time for you to submit your public comment request. Remember that comments are limited to three minutes on each item on or off the agenda.**
- **While the Board of Education appreciates your presence, comments and participation during the Board Meeting, we are unable to extend an opportunity for you to remain in the building after your comments due to space limitations related to COVID-19 protocols.**
- **If you have any questions, please contact Martha Degortari, Executive Administrative Agent, at mdegorta@rialtousd.org, or 1(909) 820-7700, ext. 2124.**
- **To access the Spanish version of the Board meeting: United States Toll +1(408) 418-9388 Access Code – 960 675 512 #.**



**RIALTO UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
AGENDA**

May 18, 2022

**Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California**

Board Members:

**Edgar Montes, President
Stephanie E. Lewis, Vice President
Nancy G. O'Kelley, Clerk
Joseph W. Martinez, Member
Dina Walker, Member
Julian Hunter, Student Board Member**

Superintendent:

Cuauhtémoc Avila, Ed.D.

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Pages

A. OPENING

REGULAR BOARD MEETING

A.1. CALL TO ORDER - 5:00 p.m.

A.2. OPEN SESSION

A.2.1. Comments on Closed Session Agenda Items

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

A.3. CLOSED SESSION

Moved _____

Seconded _____

Vote by Board Members to move into Closed Session:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

Time: _____

**A.3.1. PUBLIC EMPLOYEE
EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE/REASSIG
NMENT OF EMPLOYEES (GOVERNMENT CODE SECTION
54957)**

**A.3.2. STUDENT EXPULSIONS/REINSTATEMENTS/EXPULSION
ENROLLMENTS**

A.3.3. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Ed.D., Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

**A.3.4. PURSUANT TO GOVERNMENT CODE SECTION
54956.9(d)(2) and/or (d)(3) CONFERENCE WITH LEGAL
COUNSEL - ANTICIPATED LITIGATION SIGNIFICANT
EXPOSURE LITIGATION**

Number of Potential Claims: 1

A.4. ADJOURNMENT OF CLOSED SESSION

Moved _____

Seconded _____

Vote by Board Members to adjourn out of Closed Session:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

Time: _____

B. OPENING

BOARD STUDY SESSION

B.1. CALL TO ORDER - 6:00 p.m.

B.1.1. OPEN SESSION

Moved _____

Seconded _____

Study Session: District School Facilities Program - Updated 10-Year Improvement Plan - 2022 General Obligation Bond Funding Opportunity, presented by California Financial Services, The Lew Edwards Group, and Fairbank, Maslin, Mullin, Metz & Associates.

Vote by Board Members to move into study session:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

Time: _____

C. ADJOURNMENT OF BOARD STUDY SESSION

Moved _____

Seconded _____

Vote by Board Members to adjourn Board Study Session:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

Time: _____

D. OPEN SESSION RECONVENED - 7:00 P.M.

REGULAR BOARD MEETING

D.1. PLEDGE OF ALLEGIANCE

D.2. REPORT OUT OF CLOSED SESSION

D.3. ADOPTION OF AGENDA

Moved _____

Seconded _____

Vote by Board Members to adopt the agenda:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

E. PRESENTATIONS

E.1. MIDDLE SCHOOL - DISTRICT STUDENT ADVISORY COMMITTEE (DSAC)

E.2. RIALTO USD EMPLOYEES OF THE YEAR

E.2.1. CERTIFICATED EMPLOYEE OF THE YEAR: Laurie Hicks, Reading Specialist, Dunn Elementary School

E.2.2. CLASSIFIED EMPLOYEE OF THE YEAR: Violeta Cervantes, Claims/Benefits Insurance Technician, Risk Management

F. COMMENTS

F.1. PUBLIC COMMENTS NOT ON THE AGENDA

At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

F.2. PUBLIC COMMENTS ON AGENDA ITEMS

Any person wishing to speak on any item **on** the Agenda will be granted three minutes.

F.3. COMMENTS FROM STUDENT BOARD MEMBER

F.4. COMMENTS FROM THE SUPERINTENDENT

F.5. COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

G. PUBLIC HEARING

G.1. OPEN PUBLIC HEARING

Any person wishing to speak on the item on the Public Hearing Agenda will be granted three minutes.

Moved _____

Seconded _____

Vote by Board Members to open Public Hearing:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

Time: _____

**G.1.1. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
CHAPTER #203 2022-2023 PROPOSAL BY RIALTO USD**

Pursuant to the requirements of Government Code and Board Policy, the attached initial contract proposal for the 2022-2023 school year, submitted by the Rialto Unified School District (RUSD), for an agreement between the Rialto Unified School District Board of Education and the California School Employees Association (CSEA), Chapter 203, is hereby posted in compliance with the legislative requirements for public notice.

G.2. CLOSE PUBLIC HEARING

Moved _____

Seconded _____

Vote by Board Members to close Public Hearing:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

Time: _____

H. CONSENT CALENDAR ITEMS

22

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Moved _____

Seconded _____

Vote by Board Members to approve Consent Calendar items:

_____ Preferential Vote by Student Board Member, Julian Hunter

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

H.1. GENERAL FUNCTIONS CONSENT ITEMS

**H.1.1. SECOND READING OF REVISED BOARD POLICY 5141.21;
ADMINISTERING MEDICATION AND MONITORING HEALTH
CONDITIONS**

23

Approve the second reading of revised Board Policy 5141.21;
Administering Medication and Monitoring Health Conditions

H.1.2.	SECOND READING OF REVISED BOARD POLICY 5142.2; SAFE ROUTES TO SCHOOL PROGRAM	29
	Approve the second reading of revised Board Policy 5142.2; Safe Routes to School Program.	
H.1.3.	SECOND READING OF REVISED BOARD POLICY 6158; INDEPENDENT STUDY	33
	Approve the second reading of revised Board Policy 6158; Independent Study.	
H.1.4.	SECOND READING OF REVISED BOARD POLICY 1240; VOLUNTEER ASSISTANCE	47
	Approve the second reading of revised Board Policy 1240; Volunteer Assistance.	
H.2.	INSTRUCTION CONSENT ITEMS - None	
H.3.	BUSINESS AND FINANCIAL CONSENT ITEMS	
H.3.1.	WARRANT LISTING AND PURCHASE ORDER LISTING	
	Approve Warrant Listing Register and Purchase Order Listing for all funds from May 15, 2022 through May 28, 2022 (Sent under separate cover to Board Members). A copy for public review will be available on the District's website.	
H.3.2.	DONATIONS	55
	Accept the listed donations from Westberg + White, Inc.; Hotsy of Southern California; Claim Retention Services, Inc.; West Coast Arborists, Inc.; ConvergeOne; 4imprint; and FBI Supply, and that a letter of appreciation be sent to the donor.	
H.3.3.	AGREEMENT WITH BEST BUBBLES PARTY	56
	Approve an agreement with Best Bubbles Party to provide an assembly for the students at Trapp Elementary school, effective May 19, 2022 through June 3, 2022, at no cost to the District.	

- H.3.4. MEMORANDUM OF UNDERSTANDING (MOU) WITH COMMUNITY ACTION PARTNERSHIP OF SAN BERNARDINO COUNTY KINDNESS CONNECTION** 57
- Approve a Memorandum of Understanding (MOU) with Community Action Partnership of San Bernardino County to facilitate needed services for Rialto students and their respective families by providing a Divvy credit card with a credit limit of \$80,000.00 to make purchases through the Kindness Connection, at no cost to the District.
- H.3.5. MEMORANDUM OF UNDERSTANDING (MOU) WITH COMMUNITY ACTION PARTNERSHIP OF SAN BERNARDINO COUNTY TUTORING SERVICES** 58
- Approve a Memorandum of Understanding (MOU) with Community Action Partnership of San Bernardino County to purchase online tutoring services up to \$50,000.00 with a tutoring company for Rialto students and their respective families, at no cost to the District.
- H.3.6. AGREEMENT WITH DAIRY COUNCIL OF CALIFORNIA – MORGAN ELEMENTARY SCHOOL** 59
- Approve an agreement with the Dairy Council of California to provide a structured school-wide assembly at Morgan Elementary School for K-5 students on May 20, 2022, at no cost to the District.
- H.3.7. AGREEMENT WITH VARIOUS VENDORS FOR THE DISTRICT'S DIVERGENT GAMES ATHLETIC EVENT** 60
- Approve agreements with multiple vendors to provide food and entertainment at Rialto's Divergent Games on Saturday, May 21, 2022, at a cost not-to-exceed \$25,000.00, and to be paid from the General Fund.

- H.3.8. AGREEMENT WITH EMERALD BAY OUTDOOR ACADEMY – MILOR HIGH SCHOOL** 61
- Approve a cohort of forty (40) Hydro-Science students and five (5) chaperones to attend the Emerald Bay Outdoor Academy on Santa Catalina Island, California from November 7, 2022 through November 9, 2022. Approve a second cohort of forty (40) Hydro-science students and five (5) chaperones to attend the Emerald Bay Outdoor Academy on Santa Catalina Island, California from April 3, 2023 through April 5, 2023, at a cost not-to-exceed \$30,000.00, and to be paid from K-12 Strong Workforce Partnership Grant.
- H.3.9. AGREEMENT WITH EMPOWERED SCHOOL SOLUTIONS** 62
- Approve an agreement with EmpowerED to provide three 3-hour virtual training sessions for General Education teachers, Education Specialists, Instructional Aides, and Administrators in Inclusive Practices, Universal Design for Learning (UDL), as well as 20 hours of individualized coaching for administrative teams, at a cost not-to-exceed \$14,000.00, and to be paid from the General Fund (Special Education Budget).
- H.3.10. APPROVE INDEPENDENT STUDY VIRTUAL SUMMER PROGRAM - RIALTO ADULT SCHOOL** 63
- Approve the proposed 2022 Independent Study virtual summer program for Rialto Adult School, at a cost not-to-exceed \$6,000.00, and to be paid from the California Adult Education (CAEP) funds, Workforce Innovation, and Opportunity Act (WIOA) Grant.
- H.3.11. AGREEMENT WITH LARRY JONES ART CREATION - MORGAN ELEMENTARY SCHOOL** 64
- Approve an agreement with Larry Jones Art Creation to facilitate a 13-day, onsite art experience at Morgan Elementary School, effective June 6, 2022 through June 24, 2022, at a cost not-to-exceed \$6,000.00, and to be paid from the General Fund.

H.3.12. AGREEMENT WITH NEVER STOP GRINDING (NSG) IMPACT MORGAN ELEMENTARY SCHOOL 65

Approve an agreement with Never Stop Grinding (NSG) Impact to provide activities with emphasis on social and emotional learning and PBIS best practices at Morgan Elementary School, effective June 6, 2022 through June 30, 2022, at a cost not-to-exceed \$13,200.00, and to be paid from the General Fund.

H.3.13. SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA) 2022-2023 66

Approve the 2022-2023 Single Plans for Student Achievement (SPSA) for the following schools: Curtis, Henry, Hughbanks, Morgan, Morris, Preston Elementary Schools and Jehue Middle School.

H.4. FACILITIES PLANNING CONSENT ITEMS - None

H.5. PERSONNEL SERVICES CONSENT ITEMS

H.5.1. PERSONNEL REPORT NO. 1278 FOR CLASSIFIED AND CERTIFICATED EMPLOYEES 67

Approve Personnel Report No. 1278 for classified and certificated employees.

I. DISCUSSION/ACTION ITEMS

76

I.1. **AWARD BID PACKAGE NO. 1 TO GOLDEN GATE STEEL, INC. DBA GOLDEN GATE CONSTRUCTION FOR THE MYERS ELEMENTARY SCHOOL ADA FRONT ENTRY UPGRADES**

77

Moved _____

Seconded _____

Award Bid Package No. 1 for the Myers Elementary School ADA Front Entry Upgrades project to Golden Gate Steel, Inc. dba Golden Gate Construction for a total cost not-to-exceed \$249,999.00, which includes a \$50,000.00 allowance for unforeseen conditions, and to be paid from Fund 40 - Special Reserve for Capital Outlay Projects.

Vote by Board Members:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

I.2. AGREEMENT WITH MILLER ARCHITECTURE TO PROVIDE ARCHITECTURAL SERVICES FOR DIVISION OF THE STATE ARCHITECT (DSA) ACCESS REVIEW FOR PLAYGROUND REPLACEMENTS AT FOURTEEN ELEMENTARY SCHOOL SITES

Moved _____

Seconded _____

Approve an agreement with Miller Architecture to provide architectural services for the Division of the State Architect (DSA) access review for playground replacements at fourteen (14) elementary school sites, effective May 19, 2022 through June 30, 2023, at a cost not-to-exceed \$286,660.00, and to be paid from the General Fund.

Vote by Board Members:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

I.3. AMEND RESOLUTION NO. 21-22-20 AUTHORIZING PURCHASE OF AN AUTOMOTIVE TRAINING SYSTEM FOR THE CAREER TECHNICAL EDUCATION (CTE) PROGRAM

Moved _____

Seconded _____

Amend Resolution 21-22-20 authorizing purchase of an automotive training system for the Career Technical Education (CTE) program to increase the not-to-exceed amount by \$34,100.00, and amend the total from \$355,900.00 to \$390,000.00. All other terms of the agreement will remain the same, and to be paid from the Career Technical Education Incentive Grant (CTEIG) Funds.

Vote by Board Members:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

I.4. ELEMENTARY SCHOOL SCIENCE TEXTBOOK ADOPTION

80

Moved _____

Seconded _____

Approve to adopt Discovery Education Science Techbook for California NGSS as Rialto Unified School District's TK-5 science program. The series will serve as our base program for the next eight (8) years and will include both print and online resources, at a cost not-to-exceed \$3,029,975.55, and to be paid from the General Fund.

Vote by Board Members:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

I.5. MIDDLE SCHOOL SCIENCE TEXTBOOK ADOPTION

81

Moved _____

Seconded _____

Approve to adopt the McGraw Hill California Inspire Integrated Science Program as Rialto Unified School District's 6-8 science program. The series will serve as our base program for the next eight (8) years and will include both print and online resources, at a cost not-to-exceed \$1,444,027.90, and to be paid from the General Fund.

Vote by Board Members:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

I.6. 2022 STUDENT BOARD MEMBER SCHOLARSHIP

Moved _____

Seconded _____

Authorize a scholarship check in the amount of \$2,000.00 for Student Board Member, Julian Hunter, to be paid from the General Fund.

Vote by Board Members:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

I.7. STIPULATED EXPULSION

Moved _____

Seconded _____

Case Numbers:

21-22-69

21-22-67

21-22-39

Vote by Board Members:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

I.8. REINSTATEMENT OF EXPULSION

Moved _____

Seconded _____

Case Number:

21-22-52

Vote by Board Members:

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

J. PRESENTATION

**J.1. RECOGNITION OF STUDENT BOARD MEMBER, JULIAN HUNTER,
SCHOLARSHIP RECIPIENT**

K. ADJOURNMENT

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on June 8, 2022, at 7:00 p.m. at the Dr. John Kazalunas Education Center, 182 East Walnut Ave, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Moved _____

Seconded _____

Vote by Board Members to adjourn:

_____ Preferential Vote by Student Board Member, Julian Hunter

_____ Dina Walker, Member

_____ Joseph W. Martinez, Member

_____ Nancy G. O'Kelley, Clerk

_____ Stephanie E. Lewis, Vice President

_____ Edgar Montes, President

Time: _____

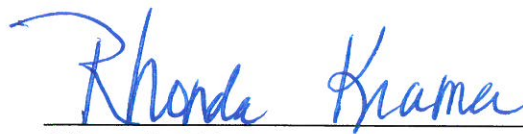
PUBLIC HEARING

PLEASE POST

PLEASE POST

PUBLIC NOTICE

PURSUANT TO THE REQUIREMENTS OF GOVERNMENT CODE AND BOARD POLICY, THE ATTACHED INITIAL CONTRACT PROPOSAL FOR THE 2022-2023 SCHOOL YEAR SUBMITTED BY THE RIALTO UNIFIED SCHOOL DISTRICT, FOR AN AGREEMENT BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 203, AND THE RIALTO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION, IS HEREBY POSTED IN COMPLIANCE WITH THE LEGISLATIVE REQUIREMENTS FOR PUBLIC NOTICE.



Rhonda Kramer
Lead Personnel Agent
Personnel Services

May 13, 2022

Rialto Unified School District
Initial Proposal to
California School Employees Association (CSEA) Chapter #203
2022-2023 Contract Negotiations

The Rialto Unified School District (District) presents the following initial proposal to negotiate 2022-2023 Reopeners to CSEA and its Chapter #203. The District desires to modify the following articles as indicated. The District reserves the right to modify its proposals during the negotiations process.

Article III: DEFINITIONS

- The District intends to modify language regarding definitions.

Article XI: REPLACEMENT OR REPAIR OF EMPLOYEES PERSONAL PROPERTY

- The District intends to modify language regarding replacement or repair of employees' personal property.

Article XII: LEAVES

- The District intends to modify language regarding employee leaves.

Article XIV: SAFETY CONDITIONS

- The District intends to modify language regarding safety conditions.

Article XVII: RELEASE TIME

- The District intends to modify language regarding release time.

Article XX: HEALTH AND WELFARE BENEFITS

- The District intends to modify language regarding health and welfare benefits.

Article XXI: DUTY HOURS

- The District intends to modify language regarding duty hours.

Article XXII: PAY AND ALLOWANCES

- The District intends to modify language regarding pay and allowances.

Article XXIII: PROFESSIONAL GROWTH

- The District intends to modify language regarding professional growth.

Article XXIV: LAYOFF PROVISIONS

- The District intends to modify language regarding layoff provisions.

The Rialto Unified School District reserves the right to open additional articles during the course of these successor agreement negotiations, subject to the appropriate notice requirements under the law.

CONSENT CALENDAR ITEMS



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5141.21(a)

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

The Board of Education believes that regular school attendance is critical to student learning and that students who need to take medication prescribed or ordered for them by their authorized health care providers should ~~have an opportunity~~ **be able** to participate in the educational program.

~~(cf. 5113 - Absences and Excuses)~~

~~(cf. 5113.1 - Chronic Absence and Truancy)~~

Any medication prescribed for a student with a disability who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 ~~accommodation~~ **services** plan, as applicable.

~~(cf. 6159 - Individualized Education Plan)~~

~~(cf. 6164.6 - Identification and Education Under Section 504)~~

For the administration of medication to other students during school or school-related activities, the Superintendent or designee shall develop protocols which shall include options for allowing a ~~parents/guardians~~ **parents/guardians** to administer medication to ~~his/her~~ **their** child at school, or designate other individuals to do so on ~~his/her~~ **their** behalf, and, with the ~~child's~~ **student's** authorized health care provider's approval, request the District's permission for ~~his/her child~~ **the student** to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.

(cf. 1250 - Visitors/Outsiders)

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.23 - Asthma Management)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

(cf. 6116 - Classroom Interruptions)

The Superintendent or designee shall make epinephrine auto-injectors available at each school for providing emergency medical aid to any person suffering, or reasonably believed to be suffering, from an anaphylactic reaction.

(Education Code 49414)

The Superintendent or designee shall make naloxone hydrochloride or another opioid antagonist available for emergency medical aid to any person suffering, or reasonably believed to be suffering, from an opioid overdose.

(Education Code 49414.3)

Because of the conflict between state and federal law regarding the legality of medicinal cannabis, the Board prohibits the administration of medicinal cannabis to students on school grounds by parents/guardians or school personnel.

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

~~In addition,~~The Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators, to design procedures or measures for addressing an emergency such as a public disaster or epidemic.

~~(cf. 3516 – Emergencies and Disaster Preparedness Plan)~~

Administration of Medication by School Personnel

Any **When allowed by law**, medication prescribed by **to a student by** an authorized health care provider, including, but not limited to, ~~emergency antiseizure medication for a student who suffers epileptic seizures, auto-injectable epinephrine, insulin, or glucagon,~~ may be administered by the school nurse or, **when a school nurse or other medically licensed person is unavailable, and the physician has authorized administration of medication by unlicensed personnel for a particular student,** by other designated school personnel **with appropriate training.** ~~only when the Superintendent or designee has received written statements from both a student's parent/guardian and authorized health care provider. (Education Code 49414.7, 49423; 5 CCR 600)~~ **School nurses and other designated school personnel shall administer medications to students in accordance with law, Board policy, administrative regulation, and, as applicable, the written statement provided by the student's parent/guardian and authorized health care provider. Such personnel shall be afforded appropriate liability protection.**

~~When medically unlicensed school personnel are authorized by law to administer any medication to students, such as emergency antiseizure medication, epinephrine auto-injectable epinephrine, insulin, or glucagon,~~ The Superintendent or designee shall ensure that school personnel designated to administer any medication receive appropriate training and, as necessary, retraining from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by, and provided with **emergency immediate** communication access to, a school nurse, physician, or other appropriate individual. ~~(Education Code 49414, 49414.5, 49414.7, 49423, 49423.1)~~

The Superintendent or designee shall maintain documentation of the training and ongoing supervision, as well as annual written verification of competency of ~~such~~ other designated school personnel.

~~(cf. 4131/4231/4331 – Staff Development)~~

~~School nurses and other designated school personnel shall administer medication to students in accordance with law, Board policy, and administrative regulation and shall be afforded appropriate liability protection.~~

~~(cf. 3530 – Risk Management/Insurance)~~

~~(cf. 4119.42/4219.42/4319.42 – Exposure Control Plan for Bloodborne Pathogens)~~

~~(cf. 4119.43/4219.43/4319.43 – Universal Precautions)~~

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 600-611	Administering medication to students
Bus. Code 2700-2837	Nursing
Bus. Code 3500-3546	Physician assistants
Bus. Code 4119.2	Acquisition of epinephrine auto-injectors
Bus. Code 4119.8	Acquisition of naloxone hydrochloride or another opioid antagonist
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49407	Liability for treatment
Ed. Code 49408	Student emergency information
Ed. Code 49414	Emergency epinephrine auto-injectors
Ed. Code 49414.3	Emergency medical assistance; administration of medication for opioid overdose
Ed. Code 49414.5	Providing school personnel with voluntary emergency training
Ed. Code 49422-49427	Employment of medical personnel
Ed. Code 49423	Administration of prescribed medication for student
Ed. Code 49423.1	Inhaled asthma medication
Ed. Code 49480	Continuing medication regimen; notice
H&S Code 11362.7-11362.85	Medicinal cannabis
Federal	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 1400-1482	Individuals with Disabilities Education Act
21 USC 812	Schedule of controlled substances
21 USC 844	Penalties for possession of controlled substance
29 USC 794	Rehabilitation Act of 1973, Section 504

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS**Management Resources**

American Diabetes Association
Publication

Description

Glucagon Training Standards for School Personnel:
Providing Emergency Medical Assistance to Pupils with
Diabetes, May 2006

American Diabetes Association
Publication

Legal Advisory on Rights of Students with Diabetes in
California's K-12 Public Schools, August 2007

American Diabetes Association
Publication

Program Advisory on Medication Administration, 2005

American Diabetes Association
Publication

Training Standards for the Administration of Epinephrine
Auto-Injectors, rev. 2015

Court Decision

American Nurses Association v. Torlakson, (2013) 57
Cal.4th 570

National Diabetes Education Program
Publication

Helping the Student with Diabetes Succeed: A Guide for
School Personnel, June 2003

Website

[American Diabetes Association](#)

Website

[National Diabetes Education Program](#)

Website

[U.S. Department of Health and Human Services, National
Institutes of Health, Blood Institute, asthma information](#)

Website

[California Department of Education, Health Services and
School Nursing](#)

Website

[CSBA](#)

Cross References**Code**

4119.43

Description

[Universal Precautions](#)

4119.43

[Universal Precautions](#)

4131

[Staff Development](#)

4131

[Staff Development](#)

4219.43

[Universal Precautions](#)

4219.43

[Universal Precautions](#)

4231

[Staff Development](#)

4231

[Staff Development](#)

4319.43

[Universal Precautions](#)

4319.43

[Universal Precautions](#)

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

Code	Description
5022	<u>Student And Family Privacy Rights</u>
5113	<u>Absences And Excuses</u>
5113	<u>Absences And Excuses</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5131.62	<u>Tobacco</u>
5131.62	<u>Tobacco</u>
5141	<u>Health Care And Emergencies</u>
5141	<u>Health Care And Emergencies</u>
5141.22	<u>Infectious Diseases</u>
5141.22	<u>Infectious Diseases</u>
5141.23	<u>Asthma Management</u>
5141.23	<u>Asthma Management</u>
5141.24	<u>Specialized Health Care Services</u>
5141.24	<u>Specialized Health Care Services</u>
5141.27	<u>Food Allergies/Special Dietary Needs</u>
5141.27	<u>Food Allergies/Special Dietary Needs</u>
5141.6	<u>School Health Services</u>
5141.6	<u>School Health Services</u>
5145.6	<u>Parental Notifications</u>
5145.6-E PDF(1)	<u>Parental Notifications</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6163.2	<u>Animals At School</u>
6163.2	<u>Animals At School</u>

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

Code	Description
6164.6	<u>Identification And Education Under Section 504</u>
6164.6	<u>Identification And Education Under Section 504</u>

Policy
adopted: September 8, 1999
Revised: March 28, 2012
Revised: February 25, 2015
Revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5142.2(a)

SAFE ROUTES TO SCHOOL PROGRAM

The Board of Education recognizes that walking, bicycling, and other forms of active transport to school ~~promote~~ **increase** students' physical activity and reduce vehicle traffic and air pollution in the vicinity of schools. As part of the District's coordinated approach to supporting student wellness and safety and enhancing student learning **and achievement**, the Superintendent or designee shall develop and implement strategies to establish and ~~promote~~ **encourage** safe routes to school program activities.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3510 - Green School Operations)
(cf. 3514 - Environmental Safety)
(cf. 5030 - Student Wellness)
(cf. 5142 - Safety)

All students shall have equitable access and opportunity to participate in the District's safe routes to school program.

(cf. 0415 - Equity)

The Superintendent or designee may ~~identify~~ **appoint** a program coordinator ~~or~~ **and identify or** establish District and/or school site committees to oversee and coordinate related activities.

The Superintendent or designee may collaborate with local public works and public safety departments, transportation agencies, other city and county agencies, school staff, students, parents/guardians and parent organizations, health organizations, community organizations, and/or businesses in the development, implementation, and evaluation of strategies.

~~(cf. 1020 - Youth Services)~~
(cf. 1220 - Citizen Advisory Committees)
(cf. 1230 - School-Connected Organizations)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 6020 - Parent Involvement)

Strategies **in support of the safe routes to school program** shall be based on the grade levels of the students and an assessment of the conditions and needs of each school and the surrounding neighborhoods.

The Superintendent or designee ~~shall~~ **may** explore the availability of grant funds and other sources of funding to support related projects and activities.

(cf. 1260 - Educational Foundation)
(cf. 3100 - Budget)
(cf. 3290 - Gifts, Grants, and Bequests)
(cf. 3470 - Debt Issuance and Management)
(cf. 3471 - Parcel Taxes)
(cf. 7110 - Facilities Master Plan)

SAFE ROUTES TO SCHOOL PROGRAM

The Superintendent or designee ~~shall~~ **may** periodically report to the Board on the implementation of program activities and progress toward program goals. Such reports may include, but **are** not ~~be~~ limited to, levels of participation in promotional and educational activities, survey results of parent/guardian attitudes about allowing their child to walk or bicycle to school, tallies of the numbers of students using various modes of travel to and from school and how these numbers have changed over time, records of student attendance and on-time arrival, and injury data within the school and/or District attendance boundaries.

(cf. 0500 - Accountability)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 32282	Comprehensive safety plan
Ed. Code 44808	Liability when students are not on school property
Ed. Code 45450-45451	Crossing guards
Gov. Code 65352.2	General planning; communication between cities, counties and school districts
S&H Code 2380-2385	Active Transportation Program
Veh. Code 21200-21213	Operation of bicycles
Veh. Code 21212	Helmet required for bicycle, nonmotorized scooter, skateboard, skates
Veh. Code 21949-21971	Pedestrian rights and duties
Federal	Description
23 USC 133	Surface transportation block grant program
23 USC 148	Highway safety improvement program
42 USC 1758b	Local wellness policy
Management Resources	Description
California Dept of Transportation Publication	ATP Purpose and Goals as Defined by the State Legislature and SB 99, March 2015
California Dept of Transportation Publication	Active Transportation Program Fact Sheet, January 2020
Court Decision	Cerna v. City of Oakland (2008) 161 Cal.App.4th 1340
Nat'l Center for Safe Routes to School Publication	Safe Routes to School Guide
National Highway Traffic Safety Admin Publication	Advancing Pedestrian and Bicyclist Safety: A Primer for Highway Safety Professionals, April 2016

SAFE ROUTES TO SCHOOL PROGRAM

Safe Routes to School Natl Partnership Publication	Safe Routes to School by the Numbers: Using Data to Foster Walking and Biking to School, June 2016
Safe Routes to School Natl Partnership Publication	Safe Routes to School 2009 Policy Report: Moving to the Future: Building on Early Achievements, March 2009
Website	National Center for Safe Routes to School
Website	Safe Routes Partnership
Website	U.S. Department of Transportation, Federal Highway Administration, Safe Routes to School
Website	California Department of Transportation, Safe Routes to School
Website	National Highway Traffic Safety Administration
Website	CSBA

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0470	COVID-19 Mitigation Plan
0500	Accountability
1112	Media Relations
1113	District And School Web Sites
1113	District And School Web Sites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1230	School-Connected Organizations
1230	School-Connected Organizations
1260	Educational Foundation
1400	Relations Between Other Governmental Agencies And The Schools

SAFE ROUTES TO SCHOOL PROGRAM

1700	<u>Relations Between Private Industry And The Schools</u>
3100	<u>Budget</u>
3100	<u>Budget</u>
3290	<u>Gifts, Grants And Bequests</u>
3470	<u>Debt Issuance And Management</u>
3510	<u>Green School Operations</u>
3514	<u>Environmental Safety</u>
3514	<u>Environmental Safety</u>
3540	<u>Transportation</u>
3540	<u>Transportation</u>
3541	<u>Transportation Routes And Services</u>
5030	<u>Student Wellness</u>
5030	<u>Student Wellness</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>
6142.7	<u>Physical Education And Activity</u>
6142.7	<u>Physical Education And Activity</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
7110	<u>Facilities Master Plan</u>
7110	<u>Facilities Master Plan</u>
7111	<u>Evaluating Existing Buildings</u>
7150	<u>Site Selection And Development</u>
7150	<u>Site Selection And Development</u>



RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6158(a)

INDEPENDENT STUDY

The Board of Education authorizes independent study as an optional alternative instructional strategy for eligible students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis **and** in conjunction with part- or full-time classroom study.

- (cf. 5147 - Dropout Prevention)
- (cf. 6011 - Academic Standards)
- (cf. 6143 - Courses of Study)
- (cf. 6146.1 - High School Graduation Requirements)
- (cf. 6146.11 - Alternative Credits Toward Graduation)
- (cf. 6172 - Gifted and Talented Student Program)
- (cf. 6200 - Adult Education)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, and alternative school or program of choice, a charter school, a home-based format, and an online course.

The District has established two levels of volunteers:

- (cf. 0420.4 - Charter School Authorization)
- (cf. 6181 - Alternative Schools/Programs of Choice)

Except for students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to quarantine or school closure for exposure to or infection with COVID-19, A student's participation in independent study shall be voluntary. (Education Code 51747, 51749.5, 51749.6) Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction. (Education Code 51747; 5 CCR 11700)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

~~Parents/guardians of students who are interested in independent study shall contact the Superintendent or designee. The Superintendent or designee shall approve independent study for an individual student only upon determining that the student is prepared to meet the District's requirements for independent study and is likely to succeed in independent study as well as or better than he/she would in the regular classroom setting.~~

INDEPENDENT STUDY

With the exception of students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to a quarantine or school closure for exposure to or infection with COVID-19, the minimum period of time for any independent study option shall be ~~five~~ **three consecutive school days. (Education Code 51747)**

General Independent Study Requirements

For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745)

For the 2022-23 school year and thereafter, the Superintendent or designee may ~~continue to~~ offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

The minimum instructional minutes for students participating in independent study shall be the same as required for their peers at the school who are receiving in-person instruction, except as otherwise permitted by law. (Education Code 46100)

~~Written Agreements~~

~~The Superintendent or designee shall ensure that a written master and, as appropriate, a learning agreement for students participating in course-based independent study exist for each participating student as prescribed by law. (Education Code 51747, 51749.5)~~

~~The master agreement shall specify the length of time in which each independent study assignment must be completed. Because excessive leniency in the duration of independent study assignments may result in a student falling behind his/her peers and increase the risk of dropping out of school, independent study assignments shall~~ **be completed no more than one week after no more than one week assigned** for all grade levels and types of program. However, ~~when~~ **When** necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. **However, in no event shall the due date of an assignment be extended beyond** up to the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student **fails to make satisfactory educational progress and/or** misses three assignments, unless the student's written agreement specifies a lower or higher number of missed assignments based on the nature of the assignments, the total number of assignments, and/or other unique circumstances. **Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)**

- 1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060**
- 2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments**
- 3. Learning of required concepts, as determined by the supervising teacher**
- 4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher**

INDEPENDENT STUDY

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A–G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction

~~The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more who. The procedures shall include, but are not necessarily limited to, all of the following:~~ (Education Code 51747)

1. Are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or 10 percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar
2. Are found to be not participatory pursuant to Section 51747.5 for more than the greater of three schooldays or 60 percent of the scheduled days of synchronous instruction in a school month as applicable by grade span
3. Are in violation of their written agreement

~~Tiered reengagement strategies procedures used in district independent study programs shall include, but are not necessarily limited to, all of the following:~~ (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the absence recording of a non-attendance day or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously and, in no case later, than five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)

~~The Superintendent or designee shall ensure that a written master agreement and, as appropriate, a learning agreement for students participating in course-based independent study, exist~~ exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

INDEPENDENT STUDY

The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, and before ~~making a decision about enrolling or disenrolling in independent study and entering into a~~ signing a written agreement to do so, as described below in the section "Master Agreement," the district shall conduct a telephone, videoconference, or in-person student/parent-educator conference or other meeting during which the student, parent/guardian, and/or, if requested, their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR11703)

However, ~~F~~for the 2021–22 school year only, the district shall obtain a signed written agreement from each student participating in for an independent study program for any length of time, no later than 30 days after the first day of instruction in the independent study program.

~~A written agreement shall be developed and implemented for each student participating in independent study for five three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)~~

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments, which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion

INDEPENDENT STUDY

7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports
8. A statement that independent study is an optional educational alternative in which no student may be required to participate

For the 2021-2022 school year, this statement shall not be required for a student's participation in independent study if the student is unable to attend in-person instruction because of a quarantine or school closure mandated by a local or state health order or guidance due to the student's exposure to or infection with COVID-19.

9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction
10. Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student.

However, for the 2021-22 school year, the district shall obtain a signed, written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil student, no later than 30 days after the first day of instruction in the independent study program or October 15, whichever date comes later.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

The district's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student pursuant to Education Code 51749.6
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction. (cf. 4112.2 - Certification)

INDEPENDENT STUDY

3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities throughout the school year, for students in grades transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.
4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.
5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by their performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in an independent study class is not being made, the teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

(cf. 5125 - Student Records)

6. Examinations shall be administered by a proctor.
7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses. (cf. 6162.51 - State Academic Achievement Tests)
8. A student shall not be required to enroll in courses included in the course-based independent study program.

INDEPENDENT STUDY

9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.
10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

11. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.
12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011. (cf. 3260 - Fees and Charges).
13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course.
14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.
15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.
16. The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, his/her the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #23 of the Course-Based Independent Study section above
3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program
5. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work

INDEPENDENT STUDY

6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.
9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.
11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. For 2022-2023 school year and thereafter, ~~B~~before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, and by the student's parent/guardian or caregiver, if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552.

~~However,~~ ~~f~~For the 2021–22 school year only, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

~~The~~A signed learning agreement from a parent/guardian of a student who is less than 18 years of age shall constitute ~~student's or the parent/guardian's signature shall constitute~~ permission for the student to receive instruction through course-based independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

Upon the request of a student's parent/guardian, and before signing a written agreement as described above, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference, or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51749.6)

INDEPENDENT STUDY

Student-Parent-Educator Conferences Teacher Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or if requested by a parent/guardian prior to enrollment in or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

~~Supervising teachers should establish an appropriate schedule for student-teacher conferences in order to help identify students falling behind in their work or in danger of failing or dropping out of school. Teachers are expected to monitor student progress and work closely with each student to determine the amount and type of contact needed for the student to be successful in the program.~~

~~Missing appointments with the supervising teacher without valid reasons may trigger an evaluation to determine whether the student should remain in independent study.~~

~~Home-Based Independent Study~~

~~The Superintendent or designee shall encourage parents/guardians desiring to teach their children at home to have their children participate in independent study. Such participation allows continued contact and cooperation between the school system and the home-based student and ensures that the student will be offered a standards-based education substantially equivalent in quality and quantity to the District's classroom instruction.~~

Records for Audit Purposes

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

- 1. A copy of the Board policy, administrative regulation, and other procedures related to independent study**
- 2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education**
- 3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher**
- 4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons**
- 5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)**
- 6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)**

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program is provided. A student who does not participate in independent study scheduled live interaction or synchronous instruction on a school day shall be documented as nonparticipatory for that school day. (Education Code 51747.5)

INDEPENDENT STUDY

The Superintendent or designee also shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of District students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

(cf. 0500 - Accountability)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6162.52 - High School Exit Examination)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 11700-11705	Independent study
Ed. Code 17289	Exemption for facilities
Ed. Code 41020	Requirement for annual audit
Ed. Code 41422	Apportionment credit for student inability to attend in-person or school closure due to COVID-19
Ed. Code 41976.2	Independent study programs; adult education funding
Ed. Code 42238	Revenue limits
Ed. Code 42238.05	Local control funding formula; average daily attendance
Ed. Code 44865	Qualifications for home teachers
Ed. Code 46100	Length of school day
Ed. Code 46200-46208	Incentives for longer instructional day and year
Ed. Code 46300-46307.1	Methods of computing average daily attendance
Ed. Code 46390-46393	Emergency average daily attendance
Ed. Code 46600	Interdistrict attendance computation

INDEPENDENT STUDY

State	Description
Ed. Code 47612-47612.1	Charter School Operation
Ed. Code 47612.5	Charter schools operations, general requirements
Ed. Code 48204	Residency requirements for school attendance
Ed. Code 48206.3	Home or hospital instruction; students with temporary disabilities
Ed. Code 48220	Classes of children exempted
Ed. Code 48340	Improvement of pupil attendance
Ed. Code 48915	Expulsion; particular circumstances
Ed. Code 48916.1	Educational program requirements for expelled students
Ed. Code 48917	Suspension of expulsion order
Ed. Code 49011	Student fees
Ed. Code 51225.3	High school graduation
Ed. Code 51745-51749.6	Independent study programs
Ed. Code 52060	Local Control and Accountability Plan
Ed. Code 52522	Adult education alternative instructional delivery
Ed. Code 52523	Adult education as supplement to high school curriculum; criteria
Ed. Code 56026	Individual with exceptional needs
Ed. Code 58500-58512	Alternative schools and programs of choice
Fam. Code 6550-6552	Caregivers

Federal

Federal	Description
20 USC 6301	Highly qualified teachers
20 USC 6311	State plan

Management Resources

Management Resources	Description
California Department of Education Publication	Legal Requirements for Independent Study, 2021
California Department of Education Publication	Conducting Individualized Determinations of Need, 2021
California Department of Education Publication	Clarifications for Student Learning in Quarantine, 2021
California Department of Education Publication	2021-22 AA & IT Independent Study FAQs, 2021
California Department of Education Publication	California Digital Learning Integration and Standards Guidance, April 2021

INDEPENDENT STUDY

California Department of Education Publication	Elements of Exemplary Independent Study
Court Decision	Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365
Education Audit Appeals Panel Publication	Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting
Website	California Consortium for Independent Study
Website	California Department of Education, Independent Study
Website	Education Audit Appeals Panel

Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0420.4	Charter School Authorization
0420.4	Charter School Authorization
0470	COVID-19 Mitigation Plan
0500	Accountability
3260	Fees And Charges
3260	Fees And Charges
3516.5	Emergency Schedules
3580	District Records
3580	District Records
4112.2	Certification
4112.2	Certification
4131	Staff Development
4131	Staff Development
5111.1	District Residency
5111.1	District Residency
5112.3	Student Leave Of Absence
5112.3	Student Leave Of Absence
5113	Absences And Excuses
5113	Absences And Excuses

INDEPENDENT STUDY

Code	Description
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5126	<u>Awards For Achievement</u>
5126	<u>Awards For Achievement</u>
5141.22	<u>Infectious Diseases</u>
5141.22	<u>Infectious Diseases</u>
5141.31	<u>Immunizations</u>
5141.31	<u>Immunizations</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5146	<u>Married/Pregnant/Parenting Students</u>
5146	<u>Married/Pregnant/Parenting Students</u>
5147	<u>Dropout Prevention</u>
5147	<u>Dropout Prevention</u>
6000	<u>Concepts And Roles</u>
6011	<u>Academic Standards</u>
6111	<u>School Calendar</u>
6112	<u>School Day</u>
6112	<u>School Day</u>
6142.4	<u>Service Learning/Community Service Classes</u>
6143	<u>Courses Of Study</u>
6143	<u>Courses Of Study</u>
6146.1	<u>High School Graduation Requirements</u>
6146.1	<u>High School Graduation Requirements</u>
6146.11	<u>Alternative Credits Toward Graduation</u>
6146.11	<u>Alternative Credits Toward Graduation</u>

INDEPENDENT STUDY

Code	Description
6152	<u>Class Assignment</u>
6159	<u>Individualized Education Program</u>
6159	<u>Individualized Education Program</u>
6162.5	<u>Student Assessment</u>
6162.51	<u>State Academic Achievement Tests</u>
6162.51	<u>State Academic Achievement Tests</u>
6164.5	<u>Student Success Teams</u>
6172	<u>Gifted And Talented Student Program</u>
6172	<u>Gifted And Talented Student Program</u>
6181	<u>Alternative Schools/Programs Of Choice</u>
6181	<u>Alternative Schools/Programs Of Choice</u>
6183	<u>Home And Hospital Instruction</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>
6185	<u>Community Day School</u>
6185	<u>Community Day School</u>
6200	<u>Adult Education</u>
6200	<u>Adult Education</u>

Policy
 adopted: September 22, 1999
 Revised: January 7, 2015
 Revised: May 20, 2015
 Revised:

RIALTO UNIFIED SCHOOL DISTRICT
 Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Community Relations

BP 1240(a)

VOLUNTEER ASSISTANCE

The Board of Education recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

- (cf. 1000 - Concepts and Roles)
- (cf. 1700 - Relations between Private Industry and the Schools)
- (cf. 4127/4227/4327 - Temporary Athletic Team Coaches)
- (cf. 4222 - Teacher Aides/Paraprofessionals)
- (cf. 5020 - Parent Rights and Responsibilities)
- (cf. 6020 - Parent Involvement)
- (cf. 6171 - Title I Programs)

The Superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. He/she may also recruit community members to serve as mentors and/or make appropriate referrals to community organizations.

The District has established two levels of volunteers:

1. Level I volunteers have direct student contact and supervision of students. To become a Level I volunteer, complete a volunteer application form, along with a background check and fingerprint clearance, a TB clearance, complete a Hold Harmless form, and **follow COVID-19 protocols established by the District** ~~proof of COVID-19 vaccination through the District Personnel office.~~
2. Level II volunteers have non-student contact and are supervised by a classified or certificated staff member at the discretion of the site administrator. To be a Level II volunteer, complete a volunteer application form, obtain a **Megan's Law** clearance ~~of the Megan Law, obtain a fingerprint clearance,~~ a TB clearance, complete a Hold Harmless form, and ~~proof of COVID-19 vaccination~~ **follow COVID-19 protocols established by the District.**

- (cf. 1020 - Youth Services)
- (cf. 1400 - Relations between Other Governmental Agencies and the Schools)

The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. (Government Code 12940)

- (cf. 0410 - Nondiscrimination in District Programs and Activities)

VOLUNTEER ASSISTANCE

As appropriate, the Superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school and comply with employee-negotiated agreements.

The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for types of duties they will perform.

Volunteers shall act in accordance with District policies, regulations, and school rules. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

(cf. 3515.2 - Disruptions)

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

(cf. 1150 - Commendations and Awards)

The Superintendent or designee shall periodically report to the Board regarding the District's volunteer assistance program.

(cf. 0500 - Accountability)

Workers' Compensation Insurance

The Board desires to provide a safe environment for volunteers and minimize the District's exposure to liability.

Upon the adoption of a resolution by the Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of service for the District. (Labor Code 3364.5)

(cf. 3530 - Risk Management/Insurance)

(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)

The Superintendent or designee ~~shall~~ **may** periodically report to the Board on the implementation of program activities and progress toward program goals. Such reports may include, but **are** not ~~be~~ limited to, levels of participation in promotional and educational activities, survey results of parent/guardian attitudes about allowing their child to walk or bicycle to school, tallies of the numbers of students using various modes of travel to and from school and how these numbers have changed over time, records of student attendance and on-time arrival, and injury data within the school and/or District attendance boundaries.

(cf. 0500 - Accountability)

VOLUNTEER ASSISTANCE

Policy Reference Disclaimer:

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State	Description
22 CCR 101170	Criminal record clearance
22 CCR 101216	Health screening, volunteers in child care centers
Ed. Code 35021	Volunteer aides
Ed. Code 35021.1	Automated records check
Ed. Code 35021.3	Registry of volunteers for before/after school programs
Ed. Code 44010	Sex offense; definition
Ed. Code 44814-44815	Supervision of students during lunch and other nutrition periods
Ed. Code 45125	Fingerprinting requirements
Ed. Code 45125.01	Interagency agreements for criminal record information
Ed. Code 45340-45349	Instructional aides
Ed. Code 45360-45367	Teacher aides
Ed. Code 48981	Parental notifications
Ed. Code 49024	Activity Supervisor Clearance Certificate
Ed. Code 49406	Examination for tuberculosis
Ed. Code 8482-8484.6	After School Education and Safety Program
Ed. Code 8484.7-8484.9	21st Century Community Learning Center program
Gov. Code 12940	Unlawful discriminatory employment practices
Gov. Code 3543.5	Prohibited interference with employees' rights
H&S Code 1596.7995	Immunization requirements for volunteers in child care center or preschool
H&S Code 1596.871	Fingerprints of individuals in contact with child day care facility clients

VOLUNTEER ASSISTANCE

State	Description
Lab. Code 1720.4	Public works; exclusion of volunteers from prevailing wage law
Lab. Code 3352	Workers' compensation; definitions
Lab. Code 3364.5	Authority to provide workers' compensation insurance for volunteers
Pen. Code 290	Registration of sex offenders
Pen. Code 290.4	Information re: sex offenders
Pen. Code 290.95	Disclosure by person required to register as sex offender
Pen. Code 626.81	Sex offender; permission to volunteer at school
PERB Decision	Whisman Elementary School District, (1991) PERB Decision No. 868

Management Resources

	Description
Website	California Department of Justice, Megan's Law
Website	California Department of Education, Parents/Family and Community
Website	Commission on Teacher Credentialing
Website	CSBA
Website	California State Parent Teacher Association

Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0470	COVID-19 Mitigation Plan
0500	Accountability
1000	Concepts And Roles
1100	Communication With The Public
1100-E PDF(1)	Communication With The Public
1150	Commendations And Awards
1250	Visitors/Outsiders
1250	Visitors/Outsiders

VOLUNTEER ASSISTANCE

Code	Description
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
1700	<u>Relations Between Private Industry And The Schools</u>
3514	<u>Environmental Safety</u>
3514	<u>Environmental Safety</u>
3514.1	<u>Hazardous Substances</u>
3514.1	<u>Hazardous Substances</u>
3515.2	<u>Disruptions</u>
3515.5	<u>Sex Offender Notification</u>
3515.5	<u>Sex Offender Notification</u>
3530	<u>Risk Management/Insurance</u>
3530	<u>Risk Management/Insurance</u>
3541.1	<u>Transportation For School-Related Trips</u>
3541.1-E PDF(1)	<u>Transportation For School-Related Trips</u>
3543	<u>Transportation Safety And Emergencies</u>
4030	<u>Nondiscrimination In Employment</u>
4030	<u>Nondiscrimination In Employment</u>
4112.4	<u>Health Examinations</u>
4112.4	<u>Health Examinations</u>
4112.4	<u>Health Examinations</u>
4112.4	<u>Health Examinations</u>
4112.5	<u>Criminal Record Check</u>
4112.5-E PDF(1)	<u>Criminal Record Check</u>
4127	<u>Temporary Athletic Team Coaches</u>
4127	<u>Temporary Athletic Team Coaches</u>
4131	<u>Staff Development</u>
4131	<u>Staff Development</u>
4141	<u>Collective Bargaining Agreement</u>
4157.1	<u>Work-Related Injuries</u>
4157.1	<u>Work-Related Injuries</u>

VOLUNTEER ASSISTANCE

Code	Description
4212	Appointment And Conditions Of Employment
4212.4	Health Examinations
4212.4	Health Examinations
4212.5	Criminal Record Check
4212.5-E PDF(1)	Criminal Record Check
4222	Teacher Aides/Paraprofessionals
4222	Teacher Aides/Paraprofessionals
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4231	Staff Development
4231	Staff Development
4241	Collective Bargaining Agreement
4257.1	Work-Related Injuries
4257.1	Work-Related Injuries
4312.4	Health Examinations
4312.4	Health Examinations
4312.5	Criminal Record Check
4312.5-E PDF(1)	Criminal Record Check
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
4331	Staff Development
4331	Staff Development
4357.1	Work-Related Injuries
4357.1	Work-Related Injuries
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting

VOLUNTEER ASSISTANCE

Code	Description
5141.4-E PDF(1)	<u>Child Abuse Prevention And Reporting - Child Abuse Reporting Procedures</u>
5141.52	<u>Suicide Prevention</u>
5141.52	<u>Suicide Prevention</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.6	<u>Parental Notifications</u>
5145.6-E PDF(1)	<u>Parental Notifications</u>
5148	<u>Child Care And Development</u>
5148.3	<u>Preschool/Early Childhood Education</u>
5148.3	<u>Preschool/Early Childhood Education</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>
6116	<u>Classroom Interruptions</u>
6116	<u>Classroom Interruptions</u>
6142.6	<u>Visual And Performing Arts Education</u>
6142.7	<u>Physical Education And Activity</u>
6142.7	<u>Physical Education And Activity</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6154	<u>Homework/Makeup Work</u>
6154	<u>Homework/Makeup Work</u>
6163.1	<u>Library Media Centers</u>
6171	<u>Title I Programs</u>
6171	<u>Title I Programs</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>

VOLUNTEER ASSISTANCE

Code	Description
7140	<u>Architectural And Engineering Services</u>
7140	<u>Architectural And Engineering Services</u>
9200	<u>Limits Of Board Member Authority</u>

Policy
Adopted: May 26, 1999
Revised: October 13, 2010
Revised: January 20, 2016
Revised: December 15, 2021
Revised:

RIALTO UNIFIED SCHOOL DISTRICT



Rialto Unified School District

Board Date: May 18, 2022

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **DONATIONS**

<u>MONETARY DONATIONS</u>	<u>LOCATION/DESCRIPTION</u>	<u>AMOUNT</u>
Westberg + White, Inc.	Fiscal Services/22-23 Backpack Drive	\$ 500.00
Hotsy of Southern California	Fiscal Services/22-23 Backpack Drive	\$ 320.00
Claim Retention Services, Inc.	Fiscal Services/22-23 Backpack Drive	\$ 200.00
West Coast Arborists, Inc.	Fiscal Services/22-23 Backpack Drive	\$ 300.00

<u>NON-MONETARY DONATIONS</u>	<u>LOCATION/DESCRIPTION</u>
ConvergeOne	Fiscal Services/22-23 Backpack Drive Various School Supplies valued at \$7,801.76
4imprint	Fiscal Services/22-23 Backpack Drive 109 Backpacks
FBI Supply (Foothill Builders Industrial)	Fiscal Services/22-23 Backpack Drive Various School Supplies

Recommendation: Accept the donations and send a letter of appreciation to the following donors: Westberg + White, Inc.; Hotsy of Southern California; Claim Retention Services, Inc.; West Coast Arborists, Inc.; ConvergeOne; 4imprint; and FBI Supply.

<u>DISTRICT SUMMARY</u>	<u>TOTALS</u>
Monetary Donations – May 18, 2022	\$ 1,320.00
Donations – Fiscal Year-to-Date	\$ 39,736.21

Submitted and Reviewed by: Diane Romo



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH BEST BUBBLES PARTY**

Background: Best Bubbles Party provides a learning experience that is a fun and engaging way to learn about the science of bubbles. Bubbles provide the opportunity to study science concepts such as elasticity, surface tension, chemistry, light, and even geometry. Students can engage in processes such as observation, experimentation, investigation, and discovery; simply by studying bubbles. Students learn about scientific principles behind the make-up of soap bubbles in a fun hands-on way. Science vocabulary and concepts are being reinforced and introduced in ways that are age-appropriate. This will be hosted by the school site but will be paid by the school PTA.

Reasoning: Promoting and fostering a positive school culture is part of the Strategic Plan at Trapp Elementary School. Having an assembly with Best Bubbles Party will promote PBIS expectations and enhance science concepts.

Recommendation: Approve an agreement with Best Bubbles Party to provide an assembly for the students at Trapp Elementary school, effective May 19, 2022 through June 3, 2022.

Fiscal Impact: No fiscal impact.

Submitted by: Berenice Gutierrez
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **MEMORANDUM OF UNDERSTANDING (MOU) WITH COMMUNITY ACTION PARTNERSHIP OF SAN BERNARDINO COUNTY KINDNESS CONNECTION**

Background: On March 27, 2020, Congress enacted the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which appropriated supplemental Community Services Block Grant (CSBG) funds to all 50 states, “to prevent, respond to, or prepare for coronavirus.” The CSBG CARES supplemental funds are intended to address the short-term and long-term impacts of COVID-19 and follow many of the rules and requirements of the regular CSBG Act. Eligible entities are encouraged to address not only the health impacts of COVID-19 but also the economic impacts to low-income Californians.

Community Action Partnership of San Bernardino County (CAPSBC) has approved Rialto Unified School District’s request for \$80,000.00 to the Kindness Connection for the purchase of new clothing and essential items.

Reasoning: These funds will provide essential services to homeless and low-income students. The district hopes to improve students’ health and restore their dignity, as they will have access to nutritious food, new clothing, personal hygiene items, as well as adequate equipment and tools to improve their learning environments.

CAPSBC will provide RUSD with a Divvy credit card to allow purchases for new clothing, shoes, hygiene items, backpacks with school supplies, and other related accessories to support the Kindness Connection Program. The goal is to provide K-12 low-income students in need and their families with everyday clothes, shoes, and hygiene items to promote a more positive experience for all Rialto Unified School District students.

Recommendation: Approve a Memorandum of Understanding (MOU) with Community Action Partnership of San Bernardino County to facilitate needed services for Rialto students and their respective families by providing a Divvy credit card with a credit limit of \$80,000.00 to make purchases through the Kindness Connection.

Fiscal Impact: No fiscal impact.

Submitted by: Joseph R. Williams
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **MEMORANDUM OF UNDERSTANDING (MOU) WITH COMMUNITY ACTION PARTNERSHIP OF SAN BERNARDINO COUNTY TUTORING SERVICES**

Background: On March 27, 2020, Congress enacted the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which appropriated supplemental Community Services Block Grant (CSBG) funds to all 50 states, “to prevent, respond to, or prepare for coronavirus.” The CSBG CARES supplemental funds are intended to address the short-term and long-term impacts of COVID-19 and follow many of the rules and requirements of the regular CSBG Act. Eligible entities are encouraged to address not only the health impacts of COVID-19 but also the economic impacts to low-income Californians.

Community Action Partnership of San Bernardino County (CAPSBC) has approved Rialto Unified School District’s request for \$ 50,000 to administer the Virtual Scholars Program supports for economically/educationally disadvantaged K-12 and post-secondary students affected by a COVID-19 related hardship. Support will come by providing workspace equipment, internet assistance, supplies, tutoring/mentoring and mental health services that equip them with a conducive learning environment, motivate them to succeed and excel during and after school.

Reasoning: CAPSBC is partnering with RUSD to identify eligible low-income students who may need tutoring services. CAPSBC will engage in a client-vendor relationship with an online tutoring company to purchase chat-based tutoring services for students studying in Rialto schools. Online tutoring will provide students unlimited 24/7 one-on-one tutoring for all subjects, delivered by a live educator in both English and Spanish. RUSD will refer students to CAPSBC for screening and eligibility determination. Total budget for this project not to exceed \$50,000.00.

Recommendation: Approve a Memorandum of Understanding (MOU) with Community Action Partnership of San Bernardino County to purchase online tutoring services up to \$50,000.00 with a tutoring company for Rialto students and their respective families.

Fiscal Impact: No fiscal impact.

Submitted by: Joseph R. Williams
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH DAIRY COUNCIL OF CALIFORNIA – MORGAN ELEMENTARY SCHOOL**

Background: The free mobile dairy classroom provided by the Dairy Council of California will provide a school-wide assembly which will bring agriculture to life. These assemblies teach students how milk and dairy foods are produced and how they contribute to healthy eating. The assembly is taught in two segments K-2 and 3-5 grades. The curriculum is tailored to elementary school aged students.

Reasoning: Aligned with the District’s Strategic Plan through Strategies 2 and 3. Providing rigorous and relevant instructions that supports each student’s unique learning style as well as providing research-based programs that improve the academic, social, and emotional well-being of our students. Students will be engaged in learning about life cycles, anatomy, ruminant digestive system, lactation cycle, agriculture technology and milk processing with proper academic vocabulary.

Recommendation: Approve an agreement with the Dairy Council of California to provide a structured school-wide assembly at Morgan Elementary School for K-5 students on May 20, 2022.

Fiscal Impact: No fiscal impact.

Submitted by: Alex Vara
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH VARIOUS VENDORS FOR THE DISTRICT'S DIVERGENT GAMES ATHLETIC EVENT**

Background: The Divergent Games, will be Rialto's first athletic sporting event for students with identified intellectual disabilities, cognitive delays, and significant learning or vocational problems due to cognitive delays. The Divergent Games strive to create a culture of welcome and showcase the unique talents of our students with exceptional abilities. This athletic event celebrates the power of diversity by highlighting student skills and successes. The Divergent Games will be held on Saturday, May 21, 2022, at Carter High School.

Reasoning: Aligned through Strategy 5 Plan 4: Interactive events and activities that include students. Also, aligned through Strategy 1 Plan 5: After school enrichment program. The District will hire multiple vendors to provide food and entertainment for the event. The cost for all services is approximately \$25,000.00 and will be paid to the vendors as follows:

- Los Takos: \$5,000
- Flavor Trucks (Billionaire's Burgers & Andrea's Catering): \$15,600
- Super Birthday, Inc. (Kona Ice): \$1,000
- DJ Mike Medina Entertainment: \$495
- Smile Time Jumpers: \$1,200
- Xihomara's Party Balloon Décor: \$1,700

Recommendation: Approve agreements with multiple vendors to provide food and entertainment at Rialto's Divergent Games on Saturday, May 21, 2022.

Fiscal Impact: Not-to-exceed \$25,000.00 - General Fund

Submitted by: Bridgette Ealy
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH EMERALD BAY OUTDOOR ACADEMY – MILOR HIGH SCHOOL**

Background: On April 21, 2021, Rialto USD entered into and a Memorandum of Understanding that provided funds for “pupils to participate in extended-day learning opportunities” for students participating in the Hydro-Science Pathway. Milor High School requests approval from the Board of Education for eighty (80) Hydro-Science students, and ten (10) chaperones with the required male to female ratio to attend the Emerald Bay Outdoor Academy on Santa Catalina Island, California. Transportation, meals and lodging for students and chaperones will be provided by the Emerald Bay Outdoor Academy.

Reasoning: This extended day learning opportunity is for students participating in the Hydro-Science Pathway during the 2022-2023 academic year. The Emerald Bay Outdoor Academy will allow students to learn about the unique challenges of stewarding water as a resource. They will learn about job opportunities in maritime, environmental engineering, and develop a passion for water and technical skills.

Recommendation: Approve a cohort of forty (40) Hydro-Science students and five (5) chaperones to attend the Emerald Bay Outdoor Academy on Santa Catalina Island, California from November 7, 2022 through November 9, 2022. Approve a second cohort of forty (40) Hydro-science students and five (5) chaperones to attend the Emerald Bay Outdoor Academy on Santa Catalina Island, California from April 3, 2023 through April 5, 2023.

Fiscal Impact: Not-to-exceed \$30,000.00 – K-12 Strong Workforce Partnership Grant

Submitted by: Juanita Chan
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH EMPOWERED SCHOOL SOLUTIONS**

Background: EmpowerED School Solutions is an educational consulting firm with expertise in special education, inclusion, and systems change. They support systems in transforming a vision of inclusion and equity into reality. The mission of EmpowerED is to create more inclusive, engaging schools where high expectations are held for all. They will be providing professional development for teachers, aides, and administrators as they move forward with implementing inclusive practices.

Reasoning: Aligned through Strategy 3 Plan 6: All students benefit from research-based programs that improve their academic, social, and emotional well-being. Also, aligned through Strategy 6 Plan 2: Knowledgeable, skilled, engaged, and diverse administrators, teachers and staff.

Recommendation: Approve an agreement with EmpowerED to provide three 3-hour virtual training sessions for General Education teachers, Education Specialists, Instructional Aides, and Administrators in Inclusive Practices, Universal Design for Learning (UDL), as well as 20 hours of individualized coaching for administrative teams.

Fiscal Impact: Not-to-exceed \$14,000.00 - General Fund (Special Education Budget)

Submitted by: Bridgette Ealy
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **APPROVE INDEPENDENT STUDY VIRTUAL SUMMER PROGRAM - RIALTO ADULT SCHOOL**

Background: The Independent Study summer program for Rialto Adult School provides the opportunity for students to complete the graduation requirements for Rialto Adult School. The summer program will use Odysseyware online curriculum for students to complete course credits. One teacher will be hired to be available to students for additional support. By providing an Independent Study virtual summer program, Rialto Adult School will meet the requirement of the Workforce Innovation and Opportunity Act (WIOA) grant. Due to the the 2021 Summer Program we were able to increase our graduation rate by 11 percent last school year.

Reasoning: Rialto Adult School will be providing a diploma for the independent study virtual summer program for adult students currently registered at Rialto Adult School. The independent study virtual program will provide students online resources and self-paced flexibility at four (4) hours of learning time per day that includes independent student work and tutoring for students. The program will take place June 8, 2022 through July 1, 2022, for a total of 19 days. The teacher’s workday will consist of four (4) hours per day for the duration of the program including one day of teacher prep on June 7, 2022.

Recommendation: Approve the proposed 2022 Independent Study virtual summer program for Rialto Adult School.

Fiscal Impact: Not-to-exceed \$6,000.00 – California Adult Education (CAEP) funds, Workforce Innovation, and Opportunity Act (WIOA) Grant

Submitted by: Kimberly Watson
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH LARRY JONES ART CREATION - MORGAN ELEMENTARY SCHOOL**

Background: Larry Jones Art Creation provides an experience for students to learn, practice, and engage in lessons and practice artistic activities that develop creative strategies, skills and habits of mind. This work supports design literacy in the language of visual composition and expression.

Reasoning: Aligned through strategies 2 and 3 of the District's strategic plan. Providing rigorous and relevant instruction that supports each student's unique learning style as well as providing research-based programs that improve the academic, social, and emotional well-being of our students. Students will develop creative strategies, skills and habits of mind. This work supports design literacy in the language of visual composition and expression.

Recommendation: Approve an agreement with Larry Jones Art Creation to facilitate a 13-day, onsite art experience, at Morgan Elementary School, effective June 6, 2022 through June 24, 2022.

Fiscal Impact: Not-to-exceed \$6,000.00 – General Fund

Submitted by: Alex Vara
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH NEVER STOP GRINDING (NSG) IMPACT MORGAN ELEMENTARY SCHOOL**

Background: Never Stop Grinding (NSG) Impact provides a structured fitness activity program. The curriculum encompasses fun and healthy activities with an emphasis on Social Emotional Learning (SEL) and Positive Behavioral Intervention Supports (PBIS).

Reasoning: Aligned with the District's Strategic Plan through Strategies 2 and 3. Providing rigorous and relevant instructions that supports each student's unique learning style as well as providing research-based programs that improve the academic, social, and emotional well-being of our students. Students will be engaging in many SEL activities as well as other physical activities that will help improve their integrity, tolerance, self-esteem, and teamwork.

Recommendation: Approve an agreement with Never Stop Grinding (NSG) Impact to provide activities with emphasis on social and emotional learning and PBIS best practices at Morgan Elementary School, effective June 6, 2022 through June 30, 2022.

Fiscal Impact: Not-to-exceed \$13,200.00 – General Fund

Submitted by: Alex Vara
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA) 2022-2023**

Background: Education Services requests the Board of Education to approve the 2022-2023 Single Plans for Student Achievement (SPSA) for the following schools:

Reasoning: The SPSA is developed with parents, community members, teachers, principals, other school leaders, secondary students, paraprofessionals, and other interested individuals or groups as determined by the site. The SPSA shall remain in effect for the duration of the school year and is reviewed and revised as necessary. The SPSA shall include coordination and integration of federal, state, and local services and programs. In addition, the SPSA includes a description of methods and instructional strategies that improve the academic program in the school, increase the amount and quality of learning time, help provide an enriched and accelerated curriculum, and address the needs of all children in the school, with an emphasis on the needs of underserved students or students at risk of not meeting state academic standards. For the 2022-2023 school year, schools are utilizing the state template for the school plans, which are aligned to the LCAP (Local Control Accountability Plan) template and is part of the state's effort to standardize planning efforts.

Recommendation: Approve the 2022-2023 Single Plans for Student Achievement (SPSA) for the following schools: Curtis, Henry, Hughbanks, Morgan, Morris, Preston Elementary Schools and Jehue Middle School.

Fiscal Impact: No fiscal impact.

Submitted by: Karen M. Good
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: CLASSIFIED EXEMPT – PERSONNEL REPORT #1278

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

WORKABILITY

Hernandez, Lucero	Walmart Neighborhood Market	04/25/2022	\$12.75 per hour
Inzunza, Manuel	Walmart Neighborhood Market	04/25/2022	\$12.75 per hour
Romero, Noah	WSS / Rialto	04/29/2022	\$12.75 per hour

CROSSING GUARDS

Rivera, Stephanie	Werner Elementary School	05/09/2022	\$15.00 per hour
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TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: CLASSIFIED EMPLOYEES – PERSONNEL REPORT #1278

PROMOTIONS

Escobar, Elizabeth (Repl. K. Martinez)	To: Instructional Assistant II/B.B. 05/16/2022	To: 25-1	\$17.21 per hour (3 hours, 203 days)
	From: Nutrition Service Worker I Hughbanks Elementary School	From: 20-2	\$15.94 per hour (2 hours, 203 days)
Haynes, James (Repl. G. Palacios)	To: Safety Intervention Officer II/ District Patrol 05/09/2022	To: 37-5	\$28.30 per hour (8 hours, 12 months)
	From: Safety Intervention Officer I District Safety Intervention and Support Services	From: 36-5	\$27.59 per hour (8 hours, 10 months)
Jimenez, Nereyda	To: Behavioral Support Assistant 05/04/2022	To: 31-5	\$24.35 per hour (7 hours, 203 days)
	From: Special Education Child Development Instructional Assistant Dunn Elementary School	From: 29-5	\$23.16 per hour (6 hours, 203 days)
Pineda Nunez, Vanessa	To: Assessment Specialist 05/03/2022	To: 42-1	\$26.34 per hour (8 hours, 237days)
	From: Clerk Typist II Alternative Education	From: 31-4	\$23.20 per hour (8 hours, 237 days)

EMPLOYMENT

Bailey, Lindsey	Behavioral Support Assistant Special Services	05/16/2022	31-1	\$20.01 per hour (8 hours, 203 days)
Escobar, Rita (Repl. D. Palacios)	Nutrition Service Worker I Eisenhower High School	05/02/2022	20-1	\$15.16 per hour (2.5 hours, 203 days)
Grinage, Jory (Repl. R. Benitez)	Behavioral Support Assistant Preston Elementary School	05/09/2022	31-1	\$20.01 per hour (8 hours, 203 days)

EMPLOYMENT (Continued)

Harbin, Jessica	Behavioral Support Assistant Special Services	05/05/2022	31-1	\$20.01 per hour (8 hours, 203 days)
Jimenez, Judith (Repl. M. Tadrous)	Behavioral Support Assistant Casey Elementary School	05/09/2022	31-1	\$20.01 per hour (8 hours, 203 days)
Lopez, Alexandra (Repl. P. Iniguez)	Nutrition Service Worker I Nutrition Services	05/09/2022	20-1	\$15.16 per hours (2.5 hours, 203 days)
Syed, Crystal (Repl. S. Delatorre)	Health Clerk Carter High School	05/02/2022	31-1	\$20.01 per hour (7.5 hours, 217 days)
Torres, Melanie (Repl. K. Vargas)	Child Development Instructional Assistant Dunn Preschool	05/09/2022	26-1	\$17.65 per hour (3.5 hours, 203 days)

RESIGNATION

Gill, Sara L.	Clerk Typist II Kordyak Elementary School	04/28/2022
Suon, Letty	Behavioral Support Assistant Milor High School	04/28/2022

PLACE ON THE 39-MONTH REEMPLOYMENT LIST

Fabela Jr., Manuel	Nutrition Services Warehouse Delivery Worker Nutrition Services	05/24/2022
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SUBSTITUTES

Arana, Alexandra	Clerk Typist	05/04/2022	\$19.03 per hour
Chacon, Crystal	Clerk Typist	05/04/2022	\$19.03 per hour
Garduno, Gabriel	Clerk Typist	04/29/2022	\$19.03 per hour
Lawrence, Kathryn	Health Clerk	05/05/2022	\$20.01 per hour
Villalobos, Julia	Clerk Typist	05/04/2022	\$19.03 per hour

ADDITION OF BILINGUAL STIPEND (2.75% of base salary)

Balcarcel, Glenda	Clerk Typist II	05/06/2022
Escobar, Elizabeth	Instructional Assistant II/B.B.	05/16/2022

REMOVAL OF BILINGUAL STIPEND*

Pineda Nunez, Vanessa To: Assessment Specialist 05/03/2022 To: 42-1 \$26.34 per hour
Alternative Education (8 hours, 237 days)
From: Clerk Typist II* From: 31-4 \$23.20 per hour
Alternative Education (8 hours, 237 days)

TERMINATION OF PROBATIONARY CLASSIFIED EMPLOYEE

Employee #2403532 Custodian I 05/05/2022

CERTIFICATION OF ELIGIBILITY LIST – Categorical Project Clerk

Eligible: 05/19/2022
Expires: 11/19/2022

CERTIFICATION OF ELIGIBILITY LIST – Clerk Typist III

Eligible: 05/19/2022
Expires: 11/19/2022

CERTIFICATION OF ELIGIBILITY LIST – Custodian I

Eligible: 05/19/2022
Expires: 11/19/2022

CERTIFICATION OF ELIGIBILITY LIST – Warehouse / Support Services Worker

Eligible: 05/19/2022
Expires: 11/19/2022

CLASSIFIED EXTRA DUTY BLANKET STATEMENTS FOR 2022/2023 SCHOOL YEAR

NOON DUTY AIDES (Approve all Noon Duty Aides to substitute on an as needed basis as Noon Duty Aides and Crossing Guards and to work as Child Care Providers during the 2022/2023 school year, including summer school, at the substitute rate of \$15.00 per hour)

SUBSTITUTE NOON DUTY AIDES (Approve all substitute Noon Duty Aides on an as needed basis to work as Crossing Guards and to work as Child Care Providers during the 2022/2023 school year, including summer school, at the substitute rate of \$15.00 per hour)

SUBSTITUTE CROSSING GUARDS (Approve all substitute Crossing Guards on an as needed basis to work as Noon Duty Aides and to work as Child Care Providers during the 2022/2023 school year, including summer school, at the substitute rate of \$15.00 per hour)

INSTRUCTIONAL ASSISTANTS (Approve all Instructional Assistants to substitute on an as needed basis as Instructional Assistants, Noon Duty Aides, Crossing Guards and to work as Child Care Providers during the 2022/2023 school year, including summer school, at the appropriate rate according to job classification)

CHILD DEVELOPMENT INSTRUCTIONAL ASSISTANTS AND INSTRUCTIONAL ASSISTANTS II/B.B.

(Approve all Child Development Instructional Assistants and Instructional Assistants II/B.B. to substitute on an as needed basis as Instructional Assistants II/SE (RSP/SDC) during the 2022/2023 school year, including summer school, at the appropriate rate according to job classification.

NUTRITION SERVICE WORKERS (Approve all Nutrition Service Workers and Substitute Nutrition Service Workers to substitute on an as needed basis as Noon Duty Aides and Crossing Guards and to work as Child Care Providers during the 2022/2023 school year, including summer school, at the substitute rate of \$15.00 per hour)

BUS DRIVERS (Approve all 10 month Bus Drivers to substitute on an as needed basis as Bus Drivers during the 2022/2023 school year at the appropriate rate according to job classification)

SUMMER PROGRAMS (Approve all classified staff to participate in Summer programs and Extended School Year (ESY) for the 2022/2023 school year)

**Position reflects the equivalent to a one-Range increase for night differential

*** Position reflects a \$50.00 monthly stipend for Confidential position

Submitted and Reviewed by: Rhea McIver Gibbs, Ed.D. and Rhonda Kramer



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1278**

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTES (To be used as needed at the appropriate rate per day, effective May 19, 2022 unless earlier date is indicated)

Arias, Olivia	05/05/2022
Cantos, Michael	04/28/2022
Caruthers III, Theodore	04/29/2022
Cox, William	04/28/2022
Diaz, George	05/03/2022
Hobbs, Danielle	04/29/2022
Humphrey, Abigail	04/28/2022
Kizzee, Tai-Anna	05/05/2022
Perez, Adriana	05/05/2022
Ramirez, Katia	05/09/2022
Salmon III, Cicero	05/02/2022
Williams, Ashtun	05/09/2022
Winters, Lorna	04/29/2022

RESIGNATION

McDuffie, Horace D.	Lead Strategic Agent: Strategics, Congruence & Social Justice Kazalunas Education Center	06/30/2022
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RETIREMENTS

Cantrell, Joye	CTE Teacher Rialto High School	07/02/2022
Loncteaux, Karen	Secondary Teacher Frisbie Middle School	06/03/2022

RETIREMENTS (Continued)

Pulido-Stokes, Maria	Elementary Teacher Henry Elementary School	06/30/2022
Swanson, Cristina	Elementary Principal Simpson Elementary School	06/17/2022

EXTRA DUTY COMPENSATION (Additional class assignment at 1/6 of their daily rate or \$47.30, whichever is greater, for the spring semester of the 2021/2022 school year, and to be charged to the General Fund)

Zupanic High Schools

Bailey, Kim	Spanish	04/13/2022
Fitzpatrick, Ofelia	Spanish	04/13/2022
Ramirez, Diana	Spanish	04/13/2022

EXTRA DUTY COMPENSATION (Certificated teacher to assist students to cultivate and maintain the garden at Werner Elementary School during the 2021/2022 school year, at an hourly rate of \$47.30, not to exceed 40 hours, to be charged to Title I Funds)

Santibanez-Torres, Davonne

EXTRA DUTY COMPENSATION (Ratify Career Technical Education [CTE] teacher to inventory year-end program supplies from March 2022 through May 2022, at an hourly rate of \$47.30, not to exceed 10 hours, to be charged to the Career Technical Education Incentive Grant)

Crawford, Lillian

CERTIFICATED EXTRA DUTY
BLANKET STATEMENTS FOR THE 2022/2023 SCHOOL YEAR

- EXTRA-DUTY COMPENSATION** (Approve all contracted certificated teachers to participate in coaching at the regular hourly rate of \$47.30 or other approved rate, at completion of the coaching or other approved rate and charged to the approved funding source)
- EXTRA-DUTY COMPENSATION** (Approve all coaches, specialists, designated lead teachers, department chairpersons to provide parent workshops and/or classes, at the regular hourly rate of \$47.30 or other approved rate, not to exceed fifty (50) hours each and charged to the approved funding source)
- EXTRA-DUTY COMPENSATION** (Approve all elementary and secondary contracted certificated teachers, Instructional Strategists, Language Development Strategists, and other selected certificated personnel to participate in professional development, at the regular hourly rate of \$47.30 or other approved rate and charged to the approved funding source)
- EXTRA-DUTY COMPENSATION** (Approve all contracted certificated teachers, Instructional Strategists, specialists, designated lead teachers, department chairpersons to provide curricular development, review instructional materials, STEAM, develop assessments in the core subjects, evaluate student performance data, provide professional development, plan and develop curriculum for interventions, and revise pacing guides, review and evaluate school plan for student achievement and other activities that increase student achievement, at the regular hourly rate of \$47.30 and charged to Special Education, Categorical programs, LCFF, Grant funds or any other approved flexible funding)

5. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated personnel to participate in professional development training for English Learners, at the regular hourly rate of \$47.30 or other approved rate, and charged to Special Education, Categorical programs, LCFF, Grant funds or any other approved flexible funding)
6. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated personnel to participate in ELPAC certification training and ELPAC administration, at the regular hourly rate of \$47.30 or other approved rate, and charged to the ELAP Fund, LCFF Fund, Educator Effectiveness, or any other approved flexible funding)
7. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated personnel to provide English Language Development or English Proficiency intersession or before/after school tutoring for English Learners, at the regular hourly rate of \$47.30 or other approved rate, and charged to the LCFF Fund or any other approved flexible funding)
8. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated personnel to participate in collaboration within the content areas of math and English, among RSP and regular education teachers, in support of the RSP Collaborative Model, to meet testing schedules for current students, at the regular hourly rate of \$47.30 or other approved rate, and charged to Special Education, Categorical programs, LCFF, Grant funds or any other approved flexible funding)
9. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated personnel to provide intersession, intervention or before/after school tutoring and/or Saturday School, at the regular hourly rate of \$47.30 or other approved rate, and charged to Special Education, Categorical programs, LCFF, Grant funds or any other approved flexible funding)
10. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated Child Development teachers to complete parent-teacher conferences as required at their per diem rate, not to exceed 28 hours and charged to the Child Development Fund 12 account)
11. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated Child Development teachers to participate in staff development curriculum training, at the regular hourly rate of \$47.30, and charged to Child Development Fund 12 account)
12. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated personnel to score, review diagnostic assessments, counsel and design instruction to meet specific needs of eligible students, and to participate in teacher training, at the regular hourly rate of \$47.30 or other approved rate and charged to Special Education, Categorical programs, LCFF, Grant funds or any other approved flexible funding)
13. **EXTRA-DUTY COMPENSATION** (Approve all contracted secondary counselors to provide individual or small group counseling services to students, develop a list of coursework that will assist students who test far below basic in English/Language Arts and/or math, and/or develop a list of coursework to assist students to continue their educational goals, at their hourly rate and charged to Special Education, LCFF, Grant funds or any other approved flexible funding)
14. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated high school, middle school and elementary school personnel for testing support for the Scholastic Aptitude Test (SAT) and the Preliminary Scholastic Aptitude Test (PSAT) during non-work days or after school, at the regular hourly rate of \$47.30 or other approved rate and charged to LCFF or other approved flexible funding)
15. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated School Nurses to provide nursing services for TB clinics within the District, at the regular hourly rate of \$47.30 and charged to Grant funds or any other approved flexible funding)
16. **EXTRA DUTY COMPENSATION** (Approve all contracted certificated personnel to participate in Strategic Planning, training and/or administration, at the regular hourly rate of \$47.30 or other approved rate, and charged to General Fund or any other approved flexible funding.)

17. **EXTRA DUTY COMPENSATION** (Approve contracted certificated personnel to provide culinary services before/after school at the regular hourly rate of \$47.30 and charged to the approved funding source)

18. **EXTRA DUTY COMPENSATION** (Approve contracted certificated personnel to participated in site PBIS collaboration meetings, at the regular hourly rate of \$47.30 and charged to site general funds or any other approved flexible funding source)

19. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated personnel to participate in scheduled IEP's and due process preparation, including coordinating and assisting parents and students during IEP meetings in-district, non-public school sites or at private schools sites, at the regular hourly rate of \$47.30 or other approved rate, and charged to Special Education funding or any other flexible funding)

20. **EXTRA-DUTY COMPENSATION** (Approve all certificated employees to participate in Summer programs and Extended School Year (ESY) for the 2022/2023 school year)

21. **EXTRA-DUTY COMPENSATION** (Approve all contracted certificated personnel to participate in Saturday Step-Up program for the 2022/2023 school year, at the hourly rate of \$47.30 and charged to site Step Up funding)

22. **EXTRA-DUTY COMPENSATION** (Approve contracted certificated personnel to participate in the school garden in the Farm to School program, at the hourly rate of \$47.30 and charged to site general funds or any other approved flexible funding source)

Submitted and Reviewed by: Rhea McIver Gibbs, Ed.D. and Rhonda Kramer



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AWARD BID PACKAGE NO. 1 TO GOLDEN GATE STEEL, INC. DBA GOLDEN GATE CONSTRUCTION FOR THE MYERS ELEMENTARY SCHOOL ADA FRONT ENTRY UPGRADES**

Background: On March 31, 2022, the District released a bid to upgrade the front office and parking lot entryway at Myers Elementary School. Per Public Contract Code 22032(c) the District is required to formally bid any public works project which exceeds \$200,000.

Reasoning: As legally required, the District published a Notice of Inviting Bids (NIB) in the San Bernardino County Sun on March 31, 2022, and April 7, 2022. The bid was also published on the District’s webpage and an outreach email containing the bid information was sent to local contractors. Eight (8) bidders attended the mandatory job walk on April 11, 2022. On April 25, 2022, the District received and opened four (4) bids.

The District has determined Golden Gate Steel, Inc. dba Golden Gate Construction to be the lowest responsive and responsible bidder. The District will add a \$50,000 allowance to the lowest bidder’s contract for unforeseen conditions during the construction. An outline of all bids received, and amounts are listed below.

Contractor	Base Bid Amount
Golden Gate Construction	\$ 199,999.00
Harik Construction Inc.	\$ 219,000.00
LM Rasmussen Construction	\$ 229,700.00
Spec Construction Co., Inc.	\$ 278,000.00

Recommendation: Award Bid Package No. 1 for the Myers Elementary School ADA Front Entry Upgrades project to Golden Gate Steel, Inc. dba Golden Gate Construction for a total cost not-to-exceed \$249,999.00, which includes a \$50,000.00 allowance for unforeseen conditions.

Fiscal Impact: \$249,999.00 – Fund 40 - Special Reserve for Capital Outlay Projects

Submitted by: Angie Lopez and Ricardo G. Salazar
Reviewed by: Diane Romo



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH MILLER ARCHITECTURE TO PROVIDE ARCHITECTURAL SERVICES FOR DIVISION OF THE STATE ARCHITECT (DSA) ACCESS REVIEW FOR PLAYGROUND REPLACEMENTS AT FOURTEEN ELEMENTARY SCHOOL SITES**

Background: Per the Division of the State Architect (DSA) Interpretation of Regulations (IR) A-22, certain alteration, replacement or smaller construction projects may be exempt from a full DSA plan review and approval process, but may require access compliance review.

The District is replacing playground equipment at fourteen (14) elementary school sites. Each play area will be approximately like-for-like replacement, which will not require full DSA review, but requires only access review.

Reasoning: Facilities staff requested a proposal from Miller Architecture to provide architectural services to assist the District with the DSA access review process. The architectural services will consist of design development for path of travel and other access upgrades deemed necessary to conform to State Code and DSA requirements.

Recommendation: Approve an agreement with Miller Architecture to provide architectural services for the Division of the State Architect (DSA) access review for playground replacements at fourteen (14) elementary school sites, effective May 19, 2022 through June 30, 2023.

Fiscal Impact: Not-to-exceed \$286,660.00 – General Fund

Submitted by: Angie Lopez
Reviewed by: Diane Romo



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AMEND RESOLUTION NO. 21-22-20 AUTHORIZING PURCHASE OF AN AUTOMOTIVE TRAINING SYSTEM FOR THE CAREER TECHNICAL EDUCATION (CTE) PROGRAM**

Background: On November 17, 2021 the Board of Education adopted Resolution No. 21-22-20 Authorizing Purchase of an Automotive Training System for the Career Technical Education (CTE) program at a cost not-to-exceed \$355,900 to be paid from the Career Technical Education Incentive Grant.

The District determined that Lucas-Nuelle was the only firm to offer the technology for purchase as the sole-source.

Reasoning: Resolution No. 21-22-20 Authorizing Purchase of an Automotive Training System for the Career Technical Education (CTE) program included a not-to-exceed cost of \$355,900 and did not include the cost of taxes, shipping, and handling charges. The grand total for the Lucas-Nuelle purchase is anticipated to cost approximately \$390,000 including taxes, shipping, and handling.

Recommendation: Amend Resolution 21-22-20 authorizing purchase of an automotive training system for the Career Technical Education (CTE) program to increase the not-to-exceed amount by \$34,100.00, and amend the total from \$355,900.00 to \$390,000.00.

Fiscal Impact: Not-to-exceed \$34,100.00 – Career Technical Education Incentive Grant (CTEIG) Funds

Submitted by: Juanita Chan
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: ELEMENTARY SCHOOL SCIENCE TEXTBOOK ADOPTION

Background: The California Department of Education adopted Next Generation Science Standards (NGSS) in September 2013. Based on the NGSS standards, the California Science Framework was developed and adopted in 2016. Textbook publishers then submitted textbooks for grades K-8 for review and in November 2018, the State Board of Education, selected 29 publishers.

In 2013, Rialto USD received a professional development grant for Science and Technology and intensive staff development on NGSS was provided K-8 by elementary and secondary science teachers along with college professors. Teachers were well versed with the NGSS standards and Rialto USD developed common science labs in elementary school and also developed its own textbooks for middle school. With Williams compliance it became necessary to have state adopted materials which had single user logins. These materials could be electronic and could be updated easily. A textbook adoption committee was formed with a representative from each elementary school. The committee used the Science toolkit to determine what questions they would ask publishers at the publishers fair. The elementary science committee finally selected two publishers, Discovery Education and Savvas Learning to pilot. The first pilot was done between the months of January and February 2022 and the second pilot during the months of February and March 2022. The materials piloted were also on display at the District Resource Center for parents to review.

Reasoning Using the criteria from the science toolkit the committee held deliberations in early April 2022. The Elementary Science Committee overwhelmingly selected Discovery Education Science Techbook for California NGSS as Rialto Unified School District's grades TK-5 Science Adopted Program of the following reasons: 1. Variety/Diversity of Resources 2. Mystery Science embedded in the program and 3. An emphasis on hands on labs. On April 5, 2022, the District Curriculum Council unanimously approved the adoption of Discovery Education Science Techbook for California NGSS.

Recommendation: Approve to adopt Discovery Education Science Techbook for California NGSS as Rialto Unified School District's TK-5 science program. The series will serve as our base program for the next eight (8) years and will include both print and online resources.

Fiscal Impact: Not-to-exceed \$3,029,975.55 – General Fund

Submitted by: Juanita Chan
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **MIDDLE SCHOOL SCIENCE TEXTBOOK ADOPTION**

Background: The California Department of Education adopted Next Generation Science Standards (NGSS) in September 2013. Based on the NGSS standards the California Science Framework was developed and adopted in 2016. Textbook publishers then submitted textbooks for grades K-8 for review and in November 2018, the State Board of Education, selected 29 publishers.

In 2013, Rialto USD received a professional development grant for Science and Technology and elementary and secondary science teachers along with college professors provided K-8 intensive staff development on NGSS. Teachers were well versed with the NGSS standards and Rialto USD developed common science labs in elementary school and also developed its own textbooks for middle school. With Williams compliance it became necessary to have state adopted materials which had single user logins. These materials could be electronic and could be updated easily. A textbook adoption committee was formed with representatives from each middle school. The committee used the Science toolkit to determine what questions they would ask publishers at the publishers fair. The middle school science committee finally selected two publishers, Discovery Education and McGraw-Hill to pilot. The first pilot was done between the months of January and February 2022 and the second pilot during the months of February and March 2022. The materials piloted were also on display at the District Resource Center for parents to review.

Reasoning Using the criteria from the science toolkit the Middle School Science Committee held deliberations in early April 2022. The Committee overwhelmingly selected McGraw-Hill California Inspire Integrate Science Program as Rialto USDs 6-8 Science Adopted Program for the following reasons: 1. Rich Text 2. Curriculum Organization and 3. Ease of Lab preparation. On April 5, 2022, the District Curriculum Council approved the adoption of the McGraw Hill California Inspire Integrated Science Program.

Recommendation: Approve to adopt the McGraw Hill California Inspire Integrated Science Program as Rialto Unified School District's 6-8 science program. The series will serve as our base program for the next eight (8) years and will include both print and online resources. The cost of the new adoption is approximately \$1,444,027.90.

Fiscal Impact: Not-to-exceed \$1,444,027.90 – General Fund

Submitted by: Juanita Chan
Reviewed by: Patricia Chavez, Ed.D.



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: 2022 STUDENT BOARD MEMBER SCHOLARSHIP

Background: The Student Board Member position is filled from each high school in sequence to serve a one-year term. The student is seated with other members of the Board and is recognized at Board meetings as a full member.

Reasoning: The Superintendent's office requests the Board of Education authorize a scholarship check be awarded to Student Board Member, Julian Hunter, in recognition of the service and dedication rendered as Student Board Member for the 2021-2022 school year.

Recommendation: Authorize a scholarship check in the amount of \$2,000.00 for Student Board Member, Julian Hunter.

Fiscal Impact: Not-to-exceed \$2,000.00 – General Fund

Submitted and Reviewed by: Cuauhtémoc Avila, Ed.D.



Beliefs

We believe that...

- Everyone has unique talent
- There is unlimited power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves to be treated with respect
- High expectations lead to high achievement
- Risk is essential for success
- Common goals take priority over individual interest
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community serves all of its members
- Everyone has the ability to contribute to the good of the community

Parameters

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

Back Cover Pictures:

Top: Camp Read S'More event brought out more than 2,000 Rialto Unified School District students and families in a camping-themed celebration of literacy on April 30, 2022. There were activities, games, awards, food and so much more at the event. Each RUSD elementary school set up a "campsite" that included activities. **Isaiah Vargas** (pictured left), Morris Elementary School second-grade student, and **Ricardo Ruiz** (right), Morris Elementary School kindergarten student, smile as they play a game at the Kordyak Elementary School campsite.

Bottom: A beautiful day in the garden at Milor High School! **Gustavo Ventura** (pictured left) and **Andrea Avila** (right), students in the ASPIRES (Attainment, Self Advocacy, Personal Growth, Independent Living, Responsibility, Employment Readiness, Social Skills) adult transition program with **Mr. Ernie Agramonte**, work to help maintain the Mustangs' garden. Students were even able to bring home a rose in time for Mother's Day! This program is just part of why Milor High School was recently honored as a Model Continuation High School by the California Department of Education!

